

## Houston Bonsai Society Board Meeting Minutes

March 4, 2015

### I. Call to Order

The President, Hurley Johnson, called the meeting to order at 6:39 p.m.

### II. Roll Call

Present: Hurley Johnson, Scott Barboza, Anthony Cutola, Vern Maddox, Wayne Malone, Clyde Holt, Brian Gurrola, Ron Ahles, Alan Raymond and Barbara Adams. Also present were Ray Gonzalez, Donald Green, Pete Parker and Quyen Tong. A quorum was present.

### III. Read and Approve Meeting Minutes

Minutes for the meeting of February 4, were read and approved.

### IV. Treasurer's Report

Anthony Cutola presented the Treasurer's Report:

Expenses:

Reimburse C.J. Everson - refreshments	\$	33.76
Cabrera Farm - soil for HBS meeting program		<u>18.00</u>
Total Expenses	\$	51.76

No Deposits

A motion was made to accept the Treasurer's Report. The motion was seconded and all voted in favor. The suggestion was made and agreed upon that Anthony modify future Treasurer Reports by stating the current account balance then listing pending transactions such as outstanding charges and/or checks.

### V. Expenditures

Expenses to be paid include \$35.48 to C.J. Everson for refreshments for the meeting, \$42.85 to Hurley Johnson for trailer rental (move storage items) and to Brian Gurrola for truck and trailer rental - \$708.73 and gas - \$84.52 for the Pflugerville dig. Brian also reported that he had \$125.00 to give to Anthony to deposit for no shows on that excursion. Hurley Johnson stated that he wished to give Hermann Park Conservancy a check this evening for \$180.00 to pay four months (Mar. to June at \$45.00/mo) rental fees for the meeting facility. A motion was made to pay these expenses. The motion was seconded and all voted in favor.

### VI. Unfinished Business

The audit of the Club books has not yet occurred. Wayne Malone and Ron Ahles agreed to conduct the audit. They plan to meet the following Saturday to coordinate plans to do so. Wayne

Malone suggested that the club books could be easily handled through a Quick Books program. He said he would check into the feasibility of obtaining the program.

Hurley Johnson reported that he coordinated the movement of all items from the old storage unit to the new one. Anthony Cutola said he would contact the owner of the old storage unit to pay any outstanding fees to finalize the contract.

Hurley Johnson reported that the Pay Pal account has been set up for collection of membership dues, workshops, etc., through the website. Quyen Tong said he tested the account by paying his own membership dues through the system and all worked well. Anthony reported that the clearing account for transfer of payments from Pay Pal to the Club account has also been set up. Anthony and Hurley still need to file signature cards with the bank on that account.

#### **VII. Routine Business**

Barbara Adams reported that as of this date, 51 members have paid dues.

#### **VIII. LSBF Activities**

Pete Parker reported that the LSBF Newsletter has just been published.

Specific dates have not yet been set for the 2015 learning seminar to be held for 1 1/2 days in September or October at the Kingwood Community Center

The touring artist for 2015 will be Owen Reich and Rodney Clemons in 2016.

Corpus Christi will host the 2016 Bonsai Fall Convention.

#### **IX. New Business**

Alan Raymond is to draft specific wording for changing the By-Laws to include a web designer/maintenance individual as a Board Member.

The Japan Festival is scheduled to be held Saturday, April 18th and Sunday, April 19th. in the Hermann Park area. Discussion followed about setting up a display in conjunction with the Festival if the meeting site could be booked at a reasonable cost.

Anthony Cutola has been contacted by the organizers of the Home Show to be held at the Convention Center March 27th through the 29th. He will solicit members of the club to determine their interest and availability for participation.

Scott Barboza mentioned that he thought it important that an individual from the Board be responsible for taking photos of various club events including demonstrations at meetings to be displayed on the website to allow viewers glimpses of the active and vibrant nature of the club. Wayne Malone volunteered to take photos and Pete Parker volunteered to crop and edit them for the website.

#### **X. Adjournment**

A motion was made to adjourn the meeting. Motion was seconded and all agreed. The meeting was adjourned at 7:25 p.m.

Minutes of the meeting were taken by Barbara Adams.